



Administration, Records & Health Services: 301 – 475 – 4330
Environmental Health: 301 – 475 – 4321
Medical Assistance Transportation: 301 – 475 – 4296
Maryland Relay Service: 1 – 800 – 735 – 2258
Email: smchd.env@maryland.gov

Transmittal Form

21580 Peabody Street, P.O. Box 316, Leonardtown, MD 20650
www.SMCHD.org | Facebook.com/SMCHHealthDepartment | Twitter: @SMCHD_gov



ST. MARY'S COUNTY HEALTH DEPARTMENT

Meenakshi G. Brewster, MD, MPH - Health Officer

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Property ID:

8124 167 Lot 23

Property Address:

Building Permit Site Plan w/ proposed or existing SRA Checklist

General Notes

- ☒ 1. Property ID Block (Tax Map, Block, and Parcel)
- ☒ 2. Septic system sized for 500 GPD
- ☒ 3. Health Dept. SRA Note
- ☒ 4. Comprehensive Water and Sewer Plan (expanded note req'd with waiver requirement)
- ☒ 5. "Well or Septic within 100 feet"
- ☒ 6. Type of water supply
- ☒ 7. Water/Sewer Categories Listed and correct
- ☒ 8. BAT O&M Note
- ☒ 9. Dug well/Privy proposed, construction notes
- ☒ 10. Dug well/Privy proposed, Amish/Mennonite note

Septic System

- ☒ 1. Pump Pit Shown (if required) & labeled
- ☒ 2. Tank 10 ft from structures and labeled
- ☒ 3. Tank/BAT must be tar coated
- ☒ 4. Drainfields parallel to contours & equal in length
- ☒ 5. Drainfield length correct
- ☒ 6. Drainfields 10 ft apart
- ☒ 7. Replacement systems shown
- ☒ 8. Force main needs to be sleeved
- ☒ 9. >10 ft from pools and property lines
- ☒ 10. Septic tank or BAT sized for 500 GPD

Sewage Reserve Area

- ☒ 1. SRA designated
- ☒ 2. SRA matches record plat
- ☒ 3. SRA correct size (1+1 or 10,000 sf)
- ☒ 4. Perc holes identified and correctly labeled
- ☒ 5. Topography (2' contours)

- ☒ 6. >25 ft from slopes greater than or equal to 25% (when 25% slope is downgrade of SRA)
- ☒ 7. > 100 ft from streams, tidal waters, ponds
- ☒ 8. >25 ft from drainage easements, swales, non-tidal wetlands
- ☒ 9. >25 ft from drywells, all SWM
- ☒ 10. >50 ft from drilled wells
- ☒ 11. >100 ft from shallow wells
- ☒ 12. >10 ft from proposed house site and property lines
- ☒ 13. > 10 ft from pools
- ☒ 14. >15 ft from Right of Ways
- ☒ 15. Show 166 linear ft of trench
- ☒ 16. Revise easement as indicated

Well Site

- ☒ 1. > 50 ft from all SRA/septics (drilled well)
- ☒ 2. >100 ft from all SRA/septics (shallow well)
- ☒ 3. 10 ft from property lines
- ☒ 4. >30 ft from house site
- ☒ 5. > 15 ft from right of ways
- ☒ 6. Well site accessibility
- ☒ 7. Water line/connection to structure
- ☒ 8. Existing well sites (abandonment letter required)

Other Requirements

- ☒ 1. North Arrow
- ☒ 2. House/structure location
- ☒ 3. Driveways/Right of Ways labeled
- ☒ 4. Health Dept Approval Block
- ☒ 5. Vicinity Map
- ☒ 6. Scale
- ☒ 7. Surveyor's Stamp and Signature (check that license is valid)
- ☒ 8. Waiver request required

Mound System

- ☐ 1. Mound Orientation Correct
- ☐ 2. Design Flow (GPD)
- ☐ 3. Infiltration Rate & Linear Loading Rate
- ☐ 4. General Note referencing mound design to engineered mound plans (include date on plans and engineer name)
- ☐ 5. Pump pit is sealed coat to be watertight by manufacturer
- ☐ 6. Disturbance Note
- ☐ 7. Note about soils not being wet
- ☐ 8. 25 foot no compaction zones shown
- ☐ 9. Observation ports shown
- ☐ 10. Effluent filter required
- ☐ 11. Turn ups shown
- ☐ 12. System Profile (w/ risers coming to ground surface)
- ☐ 13. Control Panel must be installed at least 30 in above grade
- ☐ 14. Design Packet and Site Plan Match

Comments: _____

None

LEHS/Date

Rachel Munn
2/5/25